

# AmeriCorps Farm-to-School Coordinator



**Start-Date:** August 14, 2017 2-week orientation  
September 1, 2017 AmeriCorps term begins

**Location:** Newport, Vermont

## **About Green Mountain Farm-to-School**

Green Mountain Farm-to-School (GMFTS) is a nonprofit organization promoting the health and wellbeing of Vermont's children, farms and communities by providing programs to connect schools and farms through food and education. In the 2017-2018 academic year, GMFTS aims to serve school communities in the Northeast Kingdom (NEK) of Vermont with school gardens, educational programming and fresh local farm foods, benefiting over 5,000 students. For more information about GMFTS, please visit [www.greenmountainfarmtoschool.org](http://www.greenmountainfarmtoschool.org).

## **Position Description**

This position is part of the Lyndon Economic opportunity AmeriCorps Program (LEAP). LEAP is a national service program that places AmeriCorps members with non-profit organizations throughout the NEK of Vermont to support those organizations in expanding their services that many communities rely on. LEAP supports their members in their path to educational and career attainment through direct service, on-going trainings, and professional development opportunities offered during the service year. Position dependent upon LEAP federal funding.

The primary responsibilities of the AmeriCorps Farm-to-School Coordinator will be to develop, grow, present, and evaluate GMFTS' Farm-to-School Programs and provide general operational and administrative support. This is a full-time year-long AmeriCorps position. The Farm-to-School Coordinator reports to the Farm to School Program Manager.

## **The Farm-to-School Coordinator will:**

- Develop and maintain relationships with GMFTS partners
- Serve as the primary contact for 3-5 schools
- Create lesson plans for programming and maintain educational materials
- Deliver GMFTS educational programs and events including taste tests, field trips, workshops and special events
- Plant, maintain, and harvest school gardens
- Recruit and train community volunteers
- Design outreach and publicity materials
- Use database to collect, analyze, and report data for program evaluation
- Photo document activities and download in a timely manner
- Work closely with staff, parents, food service directors, and farmers
- Facilitate Farm-to-School Committee meetings
- Serve as an independent member of a team of Coordinators
- Plan, organize, and attend community and organizational events

## **Qualifications**

- Be a US citizen
- A Bachelor's degree or equivalent experience
- Knowledge of local food systems and sustainable agriculture
- Strong interest in working with children, teaching (formal or non-formal) experience required
- Some knowledge of gardening and vegetable production needed
- Excellent public speaking, writing skills, and organizational skills
- Strong interpersonal skills
- Ability to work in a fast-paced, rapidly growing non-profit environment
- Willing to undergo a National Service Criminal History Check
- Valid driver's license and reliable transportation

**To Apply:** Submit a resume, cover letter and essay to [jobs@gmfts.org](mailto:jobs@gmfts.org). Essay topic: Please explain one thing you could do to introduce children to healthy local foods (maximum 200 words). Open until filled. No phone calls please. See website for more details. EOE

**Compensation:** AmeriCorps Members who complete their term of service in a full-time position will receive:

- A biweekly stipend totaling \$12,630 for the year
- Mileage reimbursement
- Health insurance, if not covered under another policy
- Child care, if necessary
- Student loan forbearance
- A \$5,775 Education Award for past or future education
- Monthly SNAP benefits
- Subsidized housing
- Career mentoring, professional development, and strong work experience

**To Apply:** Submit a resume, cover letter and essay to [jobs@gmfts.org](mailto:jobs@gmfts.org). Essay topic: Please explain one thing you could do to introduce children to healthy local foods (maximum 200 words). Open until filled. No phone calls please. See website for more details. EOE